

**STORM WATER
MANAGEMENT PLAN**
FOR THE
VILLAGE OF YORKVILLE

MS4 #NYR20A160

ONEIDA COUNTY,
NEW YORK

Updated MARCH, 2026

(EDU plus 1 yr)

~~Updated APRIL, 2025~~

~~(EDU plus 1 yr)~~

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INTRODUCTION

GENERAL

The Village of Yorkville has been designated a “Municipal Separate Storm Sewer System (MS4)” and assigned NYSDEC SPDES permit #NYR20A160.

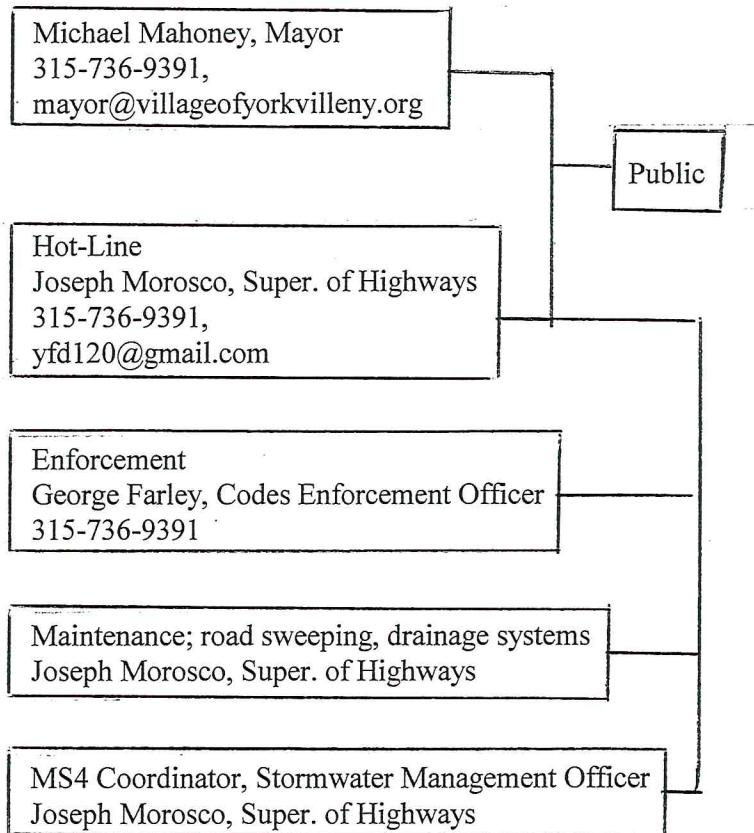
PURPOSE

Under conditions outlined in General Permit # GP-0-24-001, MS4 Operators must develop, implement and enforce a Stormwater Management Plan (SWMP). The purpose of this document is to present the SWMP and comply with that permit condition.

Referring to Part IV of General Permit # GP-0-24-001:

A Administration

- 1 Village is not a participant in a regional coalition
- 2 Staffing Plan/ Organization Chart
Point of Contact:



Note: Communications may be by telephone or email, as applicable

B SWMP Plan

- 1 Stormwater Program Coordinator: Joseph Morosco, Super. of Highways
- 2 Availability of SWMP
 - a Copies of the SWMP will be distributed to responsible personnel
 - b The SWMP will be accessible for public viewing on the Village website.
- 3 The SWMP has been updated as of the Annual Report date indicated on the cover sheet.

C Minimum Control Measures (MCMs)

The Village is considered a “traditional land use MS4 Operator”. Refer to Appendix A for MCM activity.

D Mapping

- 1 Comprehensive system mapping is being scheduled. It has not been completed at this writing. When mapping is available, it will be located in the office of the Village Clerk.
- 2 (no action required at this time)(na)

E Legal Authority

The Village has adopted two ordinances, which are found in the Village Codes:

- * Chapter 113, Storm Sewers
- * Chapter 114, Stormwater Management and Soil Erosion Control

F Enforcement Measures & Tracking

- 1 Enforcement Response Plan
 - a Illicit Discharges
 - i Verbal warning that discharge not in compliance with Code, together with schedule to remediate, followed by
 - ii Written notice of violation and stop work order, together with schedule to remediate, followed by
 - iii Penalties as outlined in Village Code; Chapter 113, Storm Sewers, Article 1, Illicit Connections and Discharges, Section 113-13.
 - b Construction Sites Not Subject to DEC Construction Phase Stormwater SPDES permit:
 - i Verbal warning that site not in compliance with Code, together with schedule to remediate, followed by
 - ii Written notice of violation together with schedule to remediate, followed by
 - iii Stop work order, followed by
 - iv Penalties as outlined in Village Code; Chapter 114, Stormwater Management and Soil Erosion Control, Section 114-12.
 - c Construction Sites Subject to DEC Construction Phase Stormwater SPDES permit:
 - i Verbal warning that site not in compliance with Code, together with schedule to remediate, followed by
 - ii Written notice of violation, together with schedule to remediate,

- followed by
 - iii Stop work order, followed by
 - iv Notice to NYS DEC for action as DEC issued said permit and therefore has jurisdiction to assess penalties, if warranted
 - d Post-construction Stormwater Management Facilities
 - i Verbal warning that site not in compliance with Code, together with schedule to remediate, followed by
 - ii Written notice of violation together with schedule to remediate, followed by,
 - iii Municipality takes remedial action under terms of Municipality-Owner "Maintenance Agreement".
- 2 Enforcement Tracking

The Village will track, document and record non-compliance with the SWMP. Documentation must include:

 - a Operator/owner of facility/site
 - b Location of site
 - c Description of violation
 - d Schedule for remediation
 - e Description of enforcement actions and responses
 - f Referrals to other departments and/or agencies
 - g Date violation resolved

Referring to Part V of General Permit # GP-0-24-001:

- B Reporting
 - 2, 3 Annual & Interim Report Certifications: See Appendix E

APPENDIX A
MINIMUM CONTROL MEASURES (MCMs)

MINIMUM CONTROL MEASURES (MCMs)

Refer to Part VI of General Permit # GP-0-24-001

A MCM 1- Public Education

1 Development

- a na (item not due at this time)
- b na (item not due at this time)
- c na (item not due at this time)
- d Illicit Discharge Education
 - * Ordinance regarding illicit discharges is outlined in Village Code; Chapter 113, Storm Sewers, Article 1. Articles concerning this ordinance have been presented to the public in the Village newsletter.
 - * Article(s) will be re-printed with information referencing the need to report potential discharges observed to the Hot-Line (315-736-9391) (Joseph Morosco, Super. of Highways)

2 Implementation

- a na (item not due at this time)
- b na (item not due at this time)
- c na (item not due at this time)

B MCM 2 – Public Involvement

1 Public Involvement

- a Opportunity for public participation in the SWMP will be accomplished by public hearing(s).
- b Opportunity for public review of the SWMP will be accomplished by a legal notice in the local newspaper.
The draft Annual report will be posted on the Village's website and a hard copy also will be available at the office of the Village Clerk
- c The local point of contact to receive concerns regarding the program will be the Hot-Line (315-736-9391) (Joseph Morosco, Super. of Highways)

2 Public Notice

- a Opportunity for public review of the draft Annual Report will be accomplished by public hearing(s) at a regular meeting of the Village Board.
- b The draft Annual Report will be posted on the Village's website and also be available at the office of the Village Clerk
- c Any comments received from the public concerning the draft Annual Report and draft SWMP will be included in the SWMP

C MCM 3 – Illicit Discharges

1 Illicit discharge detection

- a Public reporting
 - i Illicit discharges are addressed in Village Code; Chapter 113, Storm Sewers, Article 1, with information referencing the need to report potential discharges observed to the Hot-Line (315-736-9391) (Joseph Morosco, Super. of Highways)(point of contact)
 - ii Within 30 days, illicit discharges will be documented: date, location, nature, remedial action, enforcement (if any)

- b Potential outfall monitoring locations will be indicated on the storm system mapping, when mapping available.
- c na (item not due at this time)
- d na (item not due at this time)
- e Monitoring Locations Inspection
 - i *During dry weather, one inspection of each outfall will be conducted at least every five years. A Monitoring Locations Inspection Field Sheet (see Appendix C) will be completed.
 - *Outfalls inspections resulting in a suspect or obvious illicit discharge characterization may undergo sampling.
 - *Outfalls exhibiting a suspect or obvious illicit discharge characterization should be re-inspected within 30 days
 - *if same physical indicators persist, Village to initiate illicit discharge track down procedures,
 - ii Village outfall inspection personnel will receive training.
 - iii Designated inspection personnel: Joseph Morosco, Super. of Highways/ MS4 Coordinator/ Stormwater Management Officer

2 Illicit Discharge Track Down Program

- a.i Track down procedures shall be as described in Chapter 13 of Center for Watershed Protection (CWP) “Illicit Discharge and Elimination: Guidance Manual” (2004), or equivalent.
- ii Illicit discharges shall be identified in inspections as outlined in Article 1.e above
- iii Timeframes;
 - *Within 24 hours of discovery, the Village must initiate track down procedures for obvious illicit discharges.
 - * Within 5 days of discovery, the Village must initiate track down procedures for suspect illicit discharges.
- b.ii Illicit Discharge Track Down personnel will receive training.
- iii Designated personnel: Joseph Morosco, Super. of Highways,

3 Illicit Discharge Elimination

- a.i Illicit discharges shall be identified in inspections as outlined in Article 1.e above
- ii Track down procedures shall be as described in Chapter 13 of Center for Watershed Protection (CWP) “Illicit Discharge and Elimination: Guidance Manual” (2004), or equivalent. The Codes Enforcement Officer shall be notified of the findings. Appropriate action will be undertaken:
 - *Verbal warning that discharge not in compliance with Code, together with schedule to remediate, followed by
 - *Written notice of violation and stop work order, together with schedule to remediate, followed by
 - * Penalties as outlined in Village Code; Chapter 113, Storm Sewers, Article 1, Illicit Connections and Discharges, Section 113-13.
- iv Timeframes;
 - *Within 24 hours of identification, the Village must eliminate an illicit discharge that has reasonable likelihood of adversely affecting human

health or the environment

* Within 5 days of identification, the Village must eliminate an illicit discharge that does not have a reasonable likelihood of adversely affecting human health or the environment

- b.ii Illicit Discharge Track Down personnel will receive training.
- c Designated personnel: Joseph Morosco, Super. of Highways
- d Illicit discharge elimination procedures to be updated annually.

2 na (item not due at this time)

3 na (item not due at this time)

D MCM 4- Construction Site Runoff

1 Applicable Construction Sites

a Ordinance regarding runoff from construction sites is outlined in Village Code; Chapter 114, Stormwater Management.

b na (item not due at this time)

2 Public reporting

a Complaints concerning construction stormwater activity are to be directed to the Hot-Line (315-736-9391) (Joseph Morosco, Super. of Highways) (point of contact)

b Construction site complaints will be documented: date, location, nature, remedial action, enforcement (if any)

3 Construction Oversight Program

a Oversight procedures

i, ii Construction site stormwater control criteria are outlined in Village Code; Chapter 114, Stormwater Management,

iii SWPPPs are to be submitted to the "Stormwater Management Officer" (or as designated by the Village) for review.

iv SWPPPs are to be reviewed for compliance with the criteria outlined in GP-0-24-001, Appendix B, Tables 1 or 2, as applicable, and the Village Code Chapter 114, Stormwater Management. If the SWPPP is determined to be approvable, the "Stormwater Management Officer" or designee, will complete the "MS4 Acceptance Form" on behalf of the Village.

v Pre-construction meetings will be conducted concerning the MS4 obligations.

vi The MS4 (Stormwater Management Officer and/or Codes Enforcement Officer) will conduct on-site inspections for conformance with the approved SWPPP at least once, annually. Multiple inspections may be performed depending on the priority of the site.

vii Upon stabilization of the disturbed site, the MS4 (Stormwater Management Officer) will conduct a final inspection of the site. If acceptable, a "NOT Form" will be completed. Additional closeout documents are outlined in GP-0-24-001.

viii Sites not in compliance with their approved SWPPP will be addressed as outlined in Section Part IV, F, above.

b No new MS4 Coordinator personnel have been added.

c MS4 Coordinator contact information will be updated when necessary

d Personnel involved in construction activity must receive training/be qualified as

- outlined in GP-0-24-001.
- 4 Construction site inventory
 - a No active sites at this writing. (The Village is currently at near full build-out.)
 - 5 Construction site prioritization

None.
 - 6 SWPPP review
 - a, b Responsible individual for reviewing SWPPP for acceptance: “Stormwater Management Officer” (or as designated by the Village)
 - c SWPPPs are to be reviewed for compliance with the criteria outlined in GP-0-24-001, Appendix B, Tables 1 or 2, as applicable, and the Village Code, Chapter 114, Stormwater Management.
 - 7 Pre-Construction Meeting

A Pre-construction meeting will be conducted concerning the permittee’s and MS4’s obligations. The criteria in the approved SWPPP will be discussed, together with the role of involved personnel.
 - 8 Construction site inspections
 - a Construction site inspector: George Farley (Codes Enforcement Officer) and/or Stormwater Management Officer.
 - 9 Construction site closeout
 - a Upon stabilization of the disturbed site, the MS4 Stormwater Management Officer will conduct a final inspection of the site.
 - b If acceptable, a “NOT Form” will be completed. Additional closeout documents are outlined in GP-0-24-001.
- E MCM 5 – Post-Construction Stormwater Management
- 1 An inventory of SMP will be maintained and updated as necessary
 - 2 SMP inventory
 - i, ii Inventory of post-construction SMP installed after March 10, 2003;

MUNICIPAL OWNED & MAINTAINED

-

PRIVATELY OWNED & MAINTAINED (POST-2003)

Aldi’s, Oriskany Blvd

AutoZone, Oriskany Blvd

Hoffmann Car Wash, Oriskany Blvd
 - 3 na (item not due at this time)
 - 4 Post-Construction SMP Inspection
 - a
 - i Each post-construction SMP in the inventory is to be inspected at the frequency specified in NYS DEC Maintenance Guidance 2017
 - ii SMP inspections will be documented using the “Post-Construction SMP Inspection Checklist”, or equal.
 - d Post-construction SMP inspection procedures will be reviewed and updated annually. Completed inspection forms will be attached in Appendix D of this SWMP.
- F MCM 6 – Pollution Prevention & Good Housekeeping
- 1 Best Management Practices na (item not due at this time)

- 2 Municipal Facilities;
 - a Municipal Facilities Program: na (item not due at this time)
 - b Municipal Facilities Inventory
 - i
 - a Name: DPW Highway Garage
 - b Address; Campbell Ave
 - c Type: Highway Garage
 - d Priority: low (not exposed to stormwater)
 - e Receiving water body; unnamed tributary to Mohawk River
 - g Contact: Joseph Morosco, Superintendent of Highways
 - h Department: DPW
 - j Activities: salt storage, vehicle repair
 - c na (item not due at this time)
 - d na (item not due at this time)
 - e na (item not due at this time)

- 3 Municipal Operations & Maintenance
 - a na (item not due at this time)
 - c Catchbasins; na (item not due at this time)
 - d Roads
 - i Sweeping
 - * Road sweeping is performed every Spring and at least once during the Summer.

APPENDIX B

PART VIII-

The Village does not discharge to a impaired water listed in Appendix C of GP-0-24-001

PART IX –

The Village does not discharge to a TMDL listed in Table 3 of GP-0-24-001

APPENDIX C
FORMS

- Catchbasins Inspections
- Post-Construction Stormwater Management Facilities Inspection Checklist
 - Monitoring Locations Inspection Field Sheet
 - Construction Site Inspection Report

Catch Basin Inspection Form

Job Number:		Inspector:		Date:	
GPS Location:		Street Name:		Closest Intersection:	
Date of Last Inspection: _____		Condition of Last inspection:		<input type="checkbox"/> Required Cleanout <input type="checkbox"/> Cleanout Not Required <input type="checkbox"/> N/A	
Catch Basin I.D.	Final Discharge from Structure?		Yes <input type="checkbox"/> No <input type="checkbox"/>		
	If Yes, Discharge to Outfall Number:				
Catch Basin Label:	Stencil <input type="checkbox"/> Ground Inset <input type="checkbox"/> Sign <input type="checkbox"/> None <input type="checkbox"/>			Other:	
Basin Material:	Concrete <input type="checkbox"/> Corrugated Metal <input type="checkbox"/> Stone <input type="checkbox"/> Brick <input type="checkbox"/> Other <input type="checkbox"/> _____		Catch Basin Condition:	Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Crumbling <input type="checkbox"/>	
Pipe Material:	Concrete <input type="checkbox"/> HDPE <input type="checkbox"/> PVC <input type="checkbox"/> Clay Tile <input type="checkbox"/> Other: <input type="checkbox"/> _____		Pipe Measurements:	Inlet Diameter (in)	d=
				Outlet Diameter (in)	D=
Required Maintenance/Problems (check all that apply):				Catch Basin Grate Type:	
<input type="checkbox"/> Tree Work Required <input type="checkbox"/> New Grate <input type="checkbox"/> Pipe is Blocked <input type="checkbox"/> Frame Maintenance is Required <input type="checkbox"/> Clean out Required - Remove Accumulated Sediment <input type="checkbox"/> Pipe Maintenance is Required <input type="checkbox"/> Basin Undermined or Bypassed		<input type="checkbox"/> Cannot Remove Cover <input type="checkbox"/> Ditch Work <input type="checkbox"/> Corrosion at Structure <input type="checkbox"/> Erosion Around Structure <input type="checkbox"/> Remove Trash & Debris <input type="checkbox"/> Need Cement Around the Grate		<input type="checkbox"/> Bar <input type="checkbox"/> Cascade <input type="checkbox"/> Other: _____ Is Grate Properly Aligned? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Catch Basin Inspection and Cleaning Form

CB ID#: _____ Address: _____

Date of PRIOR/Most Recent Inspection/Clean out _____

Inspector Name _____

Date: _____

Weather Conditions: _____

Dry more than 24 hours Wet

A.	Depth to Sediment		FT'. IN''
B.	Depth to Bottom of Basin		FT'. IN''
C.	Depth to Lowest Invert		FT'. IN''
D.	Depth of Sump (B-C)		FT'. IN''
E.	Depth of Sediment (B-A)		FT'. IN''

Is the Depth of Sediment (E) Greater than 50% of the Depth of Sump (D)? Yes No

IF YES, CB must be scheduled for cleaning within 6 months of Inspection.

IF NO, Within one (1) year after the *catch basin* inspection, *catch basins* that had trash, sediment, and debris at less than 50% of the depth of the *sump* as a result of a *catch basin* inspection must be cleaned out and

c) MS4 Operators are not required to clean out *catch basins* if the *catchbasins* are operating correctly and:

i. There is no trash, sediment, or debris in the *catch basin*, or The *sump* depth of the *catch basin* is less than or equal to two (2) feet.

Cleaning Required within 6-Months 12-Months Date of Cleaning _____

Cleaning Method Used: Clam-Shell Vacuum Truck Shovel Pressure Washer

Catch Basin Condition: Good Fair Poor Crumbling

Unusual Watercolor? Yes No If yes, describe in the comments below.

Unusual Odor? Yes No If yes, describe in the comments below.

Observations:				
<input type="radio"/> Foam	<input type="radio"/> Oily Sheen	<input type="radio"/> Bacterial Sheen	<input type="radio"/> Orange Staining	<input type="radio"/> Excessive Sediment
<input type="radio"/> Sanitary Waste	<input type="radio"/> Floatables	<input type="radio"/> Pet Waste	<input type="radio"/> Optical Enhancers	<input type="radio"/> Other:

Sample of Screenings Collected for Analysis? Yes No Date of Collection: _____

Sample of Water Collected for Analysis? Yes No Date of Collection: _____

Comments: _____

Inspector's Name: _____

Monitoring Locations Inspection and Sampling Field Sheet

Section 1: Background Data

Subwatershed:		Monitoring Location ID:	
Today's date:		Time (Military):	
Investigators:		Form completed by:	
Temperature (°F):	Rainfall (in.):	Last 24 hours:	Last 48 hours:
Latitude:	Longitude:	GPS Unit:	GPS LMK #:
Camera:		Photo #s:	
Land Use in Drainage Area (Check all that apply):			
<input type="checkbox"/> Industrial <input type="checkbox"/> Ultra-Urban Residential <input type="checkbox"/> Suburban Residential <input type="checkbox"/> Commercial		<input type="checkbox"/> Open Space <input type="checkbox"/> Institutional Other: _____ Known Industries: _____	
Notes (e.g., origin, if known):			

Section 2: Monitoring Location Description

LOCATION	MATERIAL	SHAPE	DIMENSIONS (IN.)	SUBMERGED
<input type="checkbox"/> Closed Pipe	<input type="checkbox"/> RCP <input type="checkbox"/> CMP	<input type="checkbox"/> Circular <input type="checkbox"/> Single	Diameter/Dimensions: _____ _____	In Water: <input type="checkbox"/> No <input type="checkbox"/> Partially <input type="checkbox"/> Fully With Sediment: <input type="checkbox"/> No <input type="checkbox"/> Partially <input type="checkbox"/> Fully
	<input type="checkbox"/> PVC <input type="checkbox"/> HDPE	<input type="checkbox"/> Elliptical <input type="checkbox"/> Double		
	<input type="checkbox"/> Steel	<input type="checkbox"/> Box <input type="checkbox"/> Triple		
	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Other: _____ <input type="checkbox"/> Other: _____		
<input type="checkbox"/> Open drainage	<input type="checkbox"/> Concrete	<input type="checkbox"/> Trapezoid	Depth: ____ Top Width: ____ Bottom Width: ____	
	<input type="checkbox"/> Earthen	<input type="checkbox"/> Parabolic		
	<input type="checkbox"/> Rip-Rap	<input type="checkbox"/> Other: ____		
	<input type="checkbox"/> Other: ____			
<input type="checkbox"/> In-Stream	(applicable when collecting samples)			
Flow Present?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If No, Skip to Section 5</i>			
Flow Description (If present)	<input type="checkbox"/> Trickle <input type="checkbox"/> Moderate <input type="checkbox"/> Substantial			

Section 3: Quantitative Characterization

FIELD DATA FOR FLOWING MONITORING LOCATIONS				
PARAMETER	RESULT	UNIT	EQUIPMENT	
<input type="checkbox"/> Flow #1	Volume		Liter	Bottle
	Time to fill		Sec	
<input type="checkbox"/> Flow #2	Flow depth		In	Tape measure
	Flow width	____' ____"	Ft, In	Tape measure
	Measured length	____' ____"	Ft, In	Tape measure
	Time of travel		S	Stopwatch
Temperature		°F	Thermometer	
pH		pH Units	Test strip/Probe	
Ammonia		mg/L	Test strip	

Monitoring Locations Inspection and Sampling Field Sheet

Section 4: Physical Indicators for Flowing Monitoring Locations Only

Are Any Physical Indicators Present in the flow? Yes No (If No, Skip to Section 5)

INDICATOR	CHECK if Present	DESCRIPTION	RELATIVE SEVERITY INDEX (1-3)		
Odor	<input type="checkbox"/>	<input type="checkbox"/> Sewage <input type="checkbox"/> Rancid/sour <input type="checkbox"/> Petroleum/gas <input type="checkbox"/> Sulfide <input type="checkbox"/> Other:	<input type="checkbox"/> 1 - Faint	<input type="checkbox"/> 2 - Easily detected	<input type="checkbox"/> 3 - Noticeable from a distance
Color	<input type="checkbox"/>	<input type="checkbox"/> Clear <input type="checkbox"/> Brown <input type="checkbox"/> Gray <input type="checkbox"/> Yellow <input type="checkbox"/> Green <input type="checkbox"/> Orange <input type="checkbox"/> Red <input type="checkbox"/> Other:	<input type="checkbox"/> 1 - Faint colors in sample bottle	<input type="checkbox"/> 2 - Clearly visible in sample bottle	<input type="checkbox"/> 3 - Clearly visible in flow
Turbidity	<input type="checkbox"/>	See severity	<input type="checkbox"/> 1 - Slight cloudiness	<input type="checkbox"/> 2 - Cloudy	<input type="checkbox"/> 3 - Opaque
Floatables -Does Not Include Trash!!	<input type="checkbox"/>	<input type="checkbox"/> Sewage (Toilet Paper, etc.) <input type="checkbox"/> Suds <input type="checkbox"/> Petroleum (oil sheen) <input type="checkbox"/> Other:	<input type="checkbox"/> 1 - Few/slight; origin not obvious	<input type="checkbox"/> 2 - Some; indications of origin (e.g., possible suds or oil sheen)	<input type="checkbox"/> 3 - Some; origin clear (e.g., obvious oil sheen, suds, or floating sanitary materials)

Section 5: Physical Indicators for Both Flowing and Non-Flowing Monitoring Locations

Are physical indicators that are not related to flow present? Yes No (If No, Skip to Section 6)

INDICATOR	CHECK if Present	DESCRIPTION	COMMENTS
Monitoring Location Damage	<input type="checkbox"/>	<input type="checkbox"/> Spalling, Cracking or Chipping <input type="checkbox"/> Peeling Paint <input type="checkbox"/> Corrosion	
Deposits/Stains	<input type="checkbox"/>	<input type="checkbox"/> Oily <input type="checkbox"/> Flow Line <input type="checkbox"/> Paint <input type="checkbox"/> Other:	
Abnormal Vegetation	<input type="checkbox"/>	<input type="checkbox"/> Excessive <input type="checkbox"/> Inhibited	
Poor pool quality	<input type="checkbox"/>	<input type="checkbox"/> Odors <input type="checkbox"/> Colors <input type="checkbox"/> Floatables <input type="checkbox"/> Oil Sheen <input type="checkbox"/> Suds <input type="checkbox"/> Excessive Algae <input type="checkbox"/> Other:	
Pipe benthic growth	<input type="checkbox"/>	<input type="checkbox"/> Brown <input type="checkbox"/> Orange <input type="checkbox"/> Green <input type="checkbox"/> Other:	

Section 6: Overall Monitoring Location Characterization

Unlikely Potential (presence of two or more indicators) Suspect (one or more indicators with a severity of 3) Obvious

Section 7: Data Collection


1. Sample for the lab? Yes No
2. If yes, collected from: Flow Pool
3. Intermittent flow trap set? Yes No If Yes, type: OBM Caulk dam

Section 8: Any Non-Illicit Discharge Concerns (e.g., trash or needed infrastructure repairs)?



**NEW YORK STATE
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER**



 Department of Environmental Conservation		New York State Department of Environmental Conservation Construction Site Inspection Report for SPDES MS4 General Permit GP-0-24-001	
Project Name:		Date:	
Project Location:		Weather:	
Permit # (if any): NYR	Contacted: <input type="checkbox"/> Yes <input type="checkbox"/> No	Entry Time:	Exit Time:
Name of SPDES Permittee:	Inspection Type: <input type="checkbox"/> NOT <input type="checkbox"/> Complaint <input type="checkbox"/> Compliance <input type="checkbox"/> Referral		
Phone Number(s):			
On-site Representative(s) and Company(s):		MS4 Operator Name:	
		MS4 Permit ID: NYR20A	

SPDES Authority

Yes No N/A

Citation

- | | |
|--|--------------------------------|
| 1. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Does the project have permit coverage? | GP-0-20-001: I.A & II. B |
| 2. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Is a copy of the NOI and Acknowledgment Letter available on site and accessible for viewing? | GP-0-20-001: II.D.2 |
| 3. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Is a copy of the MS4 SWPPP Acceptance Form available on site and accessible for viewing? | GP-0-20-001: II.D.2 |
| 4. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Is an up-to-date copy of the signed SWPPP retained at the construction site? | GP-0-20-001: II.D.2. & III.A.4 |
| 5. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Is a copy of the SPDES General Permit retained at the construction site? | GP-0-20-001: II.D.2 |
| 6. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Does the NOI accurately report the number of acres to be disturbed? | GP-0-20-001: II.B.4 |

SWPPP Content

Yes No N/A

Citation

- | | |
|--|------------------------|
| 7. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Does the SWPPP describe and identify the erosion and sediment control measures to be employed? | GP-0-20-001: III.B.1.e |
| 8. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Does the SWPPP provide an inspection schedule and maintenance requirements for the E&SC measures? | GP-0-20-001: III.B.1.i |
| 9. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Does the SWPPP describe and identify the stormwater management practices to be employed? | GP-0-20-001: III.B.2 |
| 10. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Does the SWPPP identify the contractor(s) and subcontractor(s) responsible for each measure? | GP-0-20-001: III.A.6 |
| 11. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Does the SWPPP identify at least one trained individual from each contractor(s) and subcontractor(s) companies? | GP-0-20-001: III.A.6 |
| 12. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Does the SWPPP include all the necessary Contractor Certification Statements and signatures? | GP-0-20-001: III.A.6 |
| 13. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Is the SWPPP signed by the permittee? | GP-0-20-001: VII.H.2 |
| 14. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Is the SWPPP prepared by a qualified professional (if post-construction stormwater management required)? | GP-0-20-001: III.A.3 |
| 15. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Do the SMPs conform to the Enhanced Phosphorus Removal Standards (projects in TMDL watersheds)? | GP-0-20-001: III.B.3 |

Recordkeeping

Yes No N/A

Citation

- | | |
|---|------------------------------------|
| 16. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Are self-inspections performed as required by the permit (weekly, or twice weekly for >5 acres disturbed)? | GP-0-20-001:IV.C.2.a. & b |
| 17. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Are the self-inspections performed and signed by a qualified inspector and retained on site? | GP-0-20-001:II.C.2.,IV.C.6 & VII.H |
| 18. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Do the qualified inspector's reports include the minimum reporting requirements? | GP-0-20-001: IV.C.4 |
| 19. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Do inspection reports identify corrective measures that have not been implemented or are recurring? | GP-0-20-001: IV.C.5 |



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Visual Observations

Yes No N/A	Citation
20. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Are all erosion and sediment control measures installed properly?	GP-0-20-001: VII.L
21. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Are all erosion and sediment control measures being maintained properly?	GP-0-20-001: IV.A.1
22. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Was written authorization issued for any disturbance greater than 5 acres?	GP-0-20-001: II.D.3
23. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Have stabilization measures been implemented in inactive areas per Permit (>5acres) or ESC Standard?	GP-0-20-001: II.D.3.b & III.B.1.f
24. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Are post-construction stormwater management practices constructed/installed correctly?	GP-0-20-001: III.B.2
25. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Has final site stabilization been achieved and temporary E&SC measures removed prior to NOT submittal?	GP-0-20-001: V.A.2
26. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Was there a discharge from the site on the day of inspection?	
27. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Is there evidence that a discharge caused or contributed to a violation of water quality standards?	ECL 17-0501, 6 NYCRR 703.2 & GP-0-20-001: I.D

Water Quality Observations

Describe the discharge(s): location, source(s), impact on receiving water(s), etc.

Describe the quality of the receiving water(s) both upstream and downstream of the discharge:

Describe any other water quality standards or permit violations:



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Additional Comments:

Photographs attached

Overall Inspection Rating: <input type="checkbox"/> Satisfactory <input type="checkbox"/> Marginal <input type="checkbox"/> Unsatisfactory	
Name/Agency of Lead Inspector:	Signature of Lead Inspector:
Names/Agencies of Other Inspectors:	

APPENDIX D
COMPLETED INSPECTION FORMS

- Catchbasin Inspection
- Post-Construction Stormwater Management Facility Inspections
 - Outfalls
- Construction Site Inspection Report

APPENDIX E
ANNUAL & INTERIM REPORT CERTIFICATIONS